

## **PUBLIC NOTICE**

### **HUMAN SERVICES**

#### **DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES**

##### **Notice of Availability of Grant Funds**

##### **Development of Residential Intensive Support Teams For Consumers Discharged From State Psychiatric Hospitals**

**Take notice** that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following grant program funds:

##### **Name of Program: Residential Intensive Support Teams For Consumers Discharged From State Psychiatric Hospitals**

**Purpose:** The Division of Mental Health and Addiction Services seeks proposals to develop a Residential Intensive Support Team (RIST) in Atlantic County for persons on Conditional Extension Pending Placement (CEPP) status in State Psychiatric Hospitals. This service is being specifically developed to address the housing and community support needs of discharge-ready individuals as identified by the DMHAS, from Greystone Park, Trenton, Ancora, and Hagedorn Psychiatric Hospitals. Many of these individuals have co-existing medical conditions, a developmental disability, or co-occurring substance abuse disorders, and/or have experienced long periods of institutionalization (2+ years) that require enhanced services to promote true community inclusion and the integration of primary health care.

This funding will provide new housing opportunities for a minimum of 25 individuals who are in a NJ state psychiatric hospital and designated as CEPP. The proposed program services will be provided in Atlantic County. The DMHAS will identify the consumers to be served through this funding, and will work with successful applicants toward successful discharges to community living. The provider agency must accept consumers identified by DMHAS as appropriate for the RIST program, consistent with the consumer attributes delineated in this RFP, within the timeframes identified by DMHAS. Agency staff will begin working with identified consumers as soon as possible after contract award but prior to actual discharge to facilitate relationship building, housing preference and needs assessments.

For persons leaving the state psychiatric hospital, RIST services can address the needs of consumers who may require intensive but varying degrees of support in the transition from hospital to community living. In so doing the consumer is assisted in maintaining permanency in their housing. The overall service focus will demonstrate the provision of supports that promote wellness, recovery and resiliency. Services will aim at achieving community integration, illness management, socialization, work readiness and employment, peer support, and skills and opportunities that foster increased personal responsibility for one's life.

**Amount of Funding Available:** \$728,571, subject to State appropriation, is expected to be available to serve a minimum of 25 CEPP individuals in RIST in Atlantic County.

**Organizations that may apply:** In order to be eligible for consideration for this Request for Proposal, applicants must be a corporation duly registered to conduct business within the State of New Jersey.

The applicant(s) must demonstrate the ability to comply with all rules and regulations for any DMHAS program element of service proposed by the applicant(s).

The applicant must currently meet, or be able to meet, the terms and conditions of the Department of Human Services contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM), and the Contract Policy and Information Manual (CPIM).

Any fiscally viable corporation, as noted above, which meets the qualifications of the Department of Human Services' Contract Policy and Information Manual, N.J.A.C. 10:3, may apply. A copy of this manual can be accessed from the webpage of the Office of Contract Policy and Management webpage at [http://www.state.nj.us/humanservices/ocpm/contract\\_manuals.htm](http://www.state.nj.us/humanservices/ocpm/contract_manuals.htm).

Applicants may contact the Division of Mental Health and Addiction Services Contract Unit at (609) 777-0628 with general questions about the requirements in these manuals.

**Qualifications needed by an applicant to be considered:**

The applicant must be a fiscally viable for-profit or non-profit organization or governmental entity and document demonstrable experience in successfully providing mental health support, rehabilitation, and treatment or housing services for adults with serious and persistent mental illness.

The applicant must currently meet DMHAS residential licensing standards, or be capable of meeting such standards were a contract to be awarded.

The applicant must be able to demonstrate the ability to provide, or experience and success in providing, housing and supportive services in lease-based housing settings to the targeted mental health consumer described in this RFP.

The applicant must be willing to accept into service those consumers identified by the DMHAS.

Non-public applicants must demonstrate that they are incorporated through the New Jersey Department of State and provide documentation of their current non-profit status under Federal 501 (c) (3) regulations, as applicable.

**Procedure to apply:** Effective **November 30, 2011**, eligible and interested organizations may obtain a Request for Proposal via the internet at: <http://www.state.nj.us/humanservices/dmhas/publicnotices.html> or by contacting

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Proposals must be submitted in accordance with requirements stipulated in the Request for Proposal.

**Mandatory Bidders' Conference** A Mandatory Bidders' Conference will be conducted for all interested parties. All applicants intending to submit a proposal in response to this request must attend a **MANDATORY** Bidders' Conference on **December 7, 2011**. Details regarding the time and place of the Bidders' Conference can be found in the RFP. *Proposals submitted by an applicant not in attendance at the bidders' conference will not be considered.*

**Deadline by which all applications must be submitted:** Applications must be submitted to the Division of Mental Health and Addiction Services by 4PM on **January 11, 2012** to be considered eligible. Respondents must submit proposals electronically in PDF format. Additionally, one hardcopy of the proposal with an original signature must be submitted along with five copies. No format other than the PDF and one original signed hardcopy and five additional copies will be accepted for this RFP.

**Date by which applicants will be notified of preliminary decision to accept or reject proposal:**

Applicants will be notified no later than **February 22, 2012**.

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Jennifer Velez, Commissioner

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Date

